



GOVERNMENT OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER,
KARIMGANJ.

No. KPE.1(IV)2021/2,

Dated Karimganj, the 23rd February, 2021.

A D V E R T I S E M E N T

In pursuance of the approval accorded by the Government in General Administration Department, Assam vide Letter No. GAG(B).196/2010/598-599, dtd. 06/07/2020, application, in Standard Form as published in the Assam Gazette in Part-IX, are hereby invited from the intending candidates, who are citizen of India as defined in article 5 to 8 of the Constitution of India, for filling up of the following vacant posts of Gr-IV under head of account "2053" and "2070" in the amalgamated establishment of Deputy Commissioner, Karimganj.

Sl. No.	Name of the Gr-IV Post	No. of Posts	Category of the vacant post as per post-based roster of reservation.	Pay Band with Grade Pay	Remarks
1	Peon	1(one)	ST(P) Category	Rs. 12,000/-	30% of the advertised posts under UR category is reserved for women candidate.
2	Khansama	1(one)	UR Category	Rs. 52,000/-	
3	Chowkidar	2(two)	(i) UR-1(one) Post and (ii) EWS Category- 1(one) Post	Plus Grade Pay of Rs. 3900/-	
4	Mali	1(one)	UR Category		

1) Terms and conditions:-

(a) Age-Candidate must not be less than 18 years of age and not more than 40 years of age as on 01/01/2021. The upper age limit is relaxable for 5(five) years for SC & ST candidates, 3(three) years for OBC/MOBC and 10(ten) years for PwD category candidates.

(b) Educational Qualification :- Class VIII Passed.

1) Applicant must submit the following documents/testimonials alongwith the application:-

- 3(three) copies of recent and coloured and self attested photograph of recent passport size
- Copy of the certificate of educational qualification.
- Caste Certificate(in case of reserved category candidates)
- Copy of Employment Exchange Registration Certificate(having the up-to-date validity)
- Copy of EWS certificate in case of application submitted under EWSs category.
- Copy of physically handicapped certificate.
- Proficiency Certificate in case of the candidates who will submit application for the post of Khansama and Mali as the posts are having the knowledge of (i) cooking and (ii) plantation/maintenance of garden/lawn respectively.
- The application must be submitted in an envelope with the superscription on the body of the envelop "Application for the post of Peon/Khansama/Mali/Chowkidar in DC's Office, Karimganj with the name and address and contact number of the candidates.

2) Candidates already in Government Service should apply through proper channel.

3) Candidates whose application are accepted as per eligibility criteria will be required to appear in a written examination as per the syllabus as given below followed by scrutiny/verification of original testimonials prior to selection and the Selection will be made strictly on merit basis.

4) For the post of (i) Khansama and (ii) Mali, practical test on (a) cooking and (b) plantation/maintenance of garden/lawn respectively will be conducted amongst the qualified candidates on merit of written test to be called for at the ratio of 1:4.

5) The selected candidates will have to submit an undertaking to the appointing authority that they will abide by the new pension rules of Government issued vide Finance Department's Order No. BW.03/2003/PT/1, dtd. 25/01/2005.

6) Incomplete application and the testimonials as prescribed above are not submitted, will be rejected.

7) A Selection Committee has been constituted for recruitment shall have the right to accept or reject the candidature after proper scrutiny of the documents/testimonials, etc. with regards to the modalities of selections. The decision of the selection committee shall be final and binding.

contd. h/p/2

- 8) The appointment will be made after necessary Police verification and Medical Examination, etc. as per procedure.
- 9) Appointment will be made in accordance with the provision of AFRBM Act 2005.
- 10) Admit Card/Call Letter for written test will be uploaded/notified through the website of this office www.karimganj.gov.in and the candidates are to download their individual call card/letter and to affix recent photograph having the name and date of birth superscripted at the front bottom of the photo at the downloaded call letter and to attend the written examination at the venue and as per the date to be notified at the call letter.
- 11) All information/announcement regarding the recruitment would be uploaded at the aforesaid official website and no individual communication will be made and accordingly the candidates are to visit/follow the Website time to time/regularly.
- 12) Date of submission of application:-From 23rd February, 2021.
- 13) Last date of submission of the application:-15th March/2021 upto 5.00PM.
No application will be entertained after the aforesaid time schedule including the application submitted through Post.
- 14) Address for submission/communication of the application:-
THE DEPUTY COMMISSIONER,
KARIMGANJ,
P.O. P.S. & DISTRICT KARIMGANJ.
ASSAM, PIN CODE-788710.
- 15) The candidate may submit application at the Receipt Section, Public Facilitation Centre(PFC), located at the campus of the Deputy Commissioner's Office, Karimganj.
- 16) The application can also be dropped in the DROP BOX at PFC till 5.00PM of 15/03/2021.

17) SYLLABUS FOR WRITTEN EXAMINATION

Sl. No.	Subject	Marks
1	General English	25
	General Knowledge	50
3	Language skill in Bengali.	25

- 18) The candidates will have to indicate choice of the post in order of preference at the top of the application form.
- 19) Final Select List will be prepared on the basis of merit.
- 20) The candidate must furnish their valid mobile number and e-mail ID for smooth communication as and when required.
- 21) No application fee shall be paid by the applicant.
- 22) No TA/DA will be admissible for appearing in the written test and computer proficiency test.
- 23) There will be no viva voce interview.
- 24) Canvassing directly or indirectly will lead to immediate disqualification of the candidature.
- 25) The undersigned reserves the right to cancel the advertisement, alter any terms and condition of the advertisement at any stage without assigning any reason thereof.

[Signature]
DEPUTY COMMISSIONER, KARIMGANJ.

Memo No. KPE.1(IV).2021/2(A),

Dated Karimganj, the 23rd February, 2021.

Copy forwarded to:-

- 1) The Principal Accountant General (A & E), Assam, Maidamgaon, Beltola, Guwahati for kind information.
- 2) The Commissioner & Secretary to the Govt. of Assam, General Administration(B) Deptt., Dispur, Guwahati for kind information.
- 3) The Commissioner, Hills and Barak Valley Division, Assam, Dispur, Guwahati for kind information.
- 4) All Deputy Commissioners for information.
- 5) The District Information and Public Relation Officer, Karimganj. He is requested to publish the advertisement in 2(two) renowned/widely circulated newspapers *including through All India Khabar & Boranurshahr.*
- 6) The District Informatics Officer, NIC, DC's Office, Karimganj. He is requested to upload the Advertisement in the District Website www.karimganj.gov.in

- 7) The District Employment Officer, Karimganj.
- 8) The Assistant Employment Officer, Patharkandi.

They are requested for compulsory notification of the Advertisement in compliance with the order of the Hon'ble Supreme Court of India.

9) Notice Board, DC's Office, Karimganj.

10) Docket Section, PFC, DC's Office, Karimganj

[Signature]
DEPUTY COMMISSIONER, KARIMGANJ.