



OFFICE OF THE DIVISIONAL FOREST OFFICER: BALANGIR FOREST DIVISION

AT / PO / DIST :- Balangir- ODISHA, Phone & Fax – 06652-232948 (O), Email – dfo.bolangir@odisha.gov.in

ADVERTISEMENT

No. ECO – 01 / 2023/DFOBGR 9666 /1F
Dated, Bolangir the 26th December – 2023

INVITATION OF APPLICATION FOR ENGAGEMENT OF “FACILITY ASSISTANT” IN VARIOUS ECO-TOURISM FACILITIES DEVELOPED IN THE BOLANGIR FOREST DIVISION DURING 2023

Applications are invited offline by the Office of the undersigned for engagement of “Facility Assistant” in various Eco-tourism facilities and Nagar Van developed by the Bolangir Forest Division from eligible Indian citizens. Candidates having educational qualification of 12th Pass from any recognized institution, native to Bolangir District, and between the ages of 18 years to 40 years can apply for the engagement through submission of a resume along with their self-attested copy of an Aadhaar Card or any other identity proof like Driving License, Voter ID, BPL Card, etc., and self-attested photocopy 10th Pass and 12th Pass Certificate. Eligible candidate may submit their Resume in the Drop Box in the office of the undersigned provided for the purpose between 27.12.2023 and 10.01.2024 or send them through speed post/courier service to reach the undersigned on or before 10.01.2024. The details of the advisement can be accessed from the District Web Portal www.bolangir.nic.in


Divisional Forest Officer
Bolangir Forest Division

Memo No. 9667 /1F, Dtd. 26 .12.2023

Copy forwarded to the Officer-in-Charge, NIC, Bolangir for the favour of his kind information and necessary action. He is requested to publish the advertisement in the District Web Portal www.bolangir.nic.in for the wide publicity of the advertisement.


Divisional Forest Officer
Bolangir Forest Division

Memo No. 9668 /1F, Dtd. 26 .12.2023

Copy forwarded to all Range Officers, Bolangir Forest Division / All BDOs, Bolangir for their information and necessary action. They are requested to place the advertisement in their office notice board for awareness of the candidate from their Range & Block jurisdictions.


Divisional Forest Officer
Bolangir Forest Division

DETAILS ABOUT THE ENGAGEMENT

01. **Details of Post to be filled:** - The selected candidate will be engaged as "Facility Assistant" 2 to 4 people per facility in various Ecotourism facilities like Bhimadunguri of Bolangir Range, Kumupahad of Titilagarh Range, Gaikhai of Loisingha Range, Punjipathar of Bangomunda Range and other facility as per the requirement decided by the undersigned.

02. **Remuneration:** - A fixed remuneration of Rs. 10,000/- per month will be provided to the person engaged as "Facility Assistant"

03. **Eligibility criteria**

a) **Age and Educational Qualification:** - The Minimum and Maximum age for the engagement is 18 Years and 40 years respectively as on 10.01.2024. The candidate must have passed the 12th standard in any stream from a recognized institution of the Government of Odisha or India. Date of birth as recorded in the HSC Certificate issued by the BSE, Odisha, or equivalent Certificate issued by any recognized Board / Council / Indian University shall only be accepted.

b) There is no upper age limit relaxation provided for engagement in this category.

c) The candidate must be able to speak, read, and write Odia.

d) **Other Eligibility Criteria:** -

(i) He / She must be a citizen of India

(ii) He / She must have a good character

(iii) If married, must not have more than one spouse living, provided that the Government may, if satisfied that such marriage is permissible under the personal law application to such person or there are other grounds for doing so, exempt any person from the operation of the rule

(iv) Candidates having any sort of disability should not apply as they are not eligible to work under such field conditions as per the requirement of the engagement and such applications shall be summarily rejected

(v) If any candidate has at any time been debarred from the recruitment examination for a certain period by this Department, he/she shall not be eligible for appearing the same for that specific period.

04. **Examination Fee:** - NO EXAMINATION FEE IS PAYABLE FOR APPLY FOR THE ENGAGEMENT

05. **Last date of submission of application:** - The last date of submission of the application in response to this advertisement is 10.01.2024 i.e. either in the Drop Box in the Office of the undersigned within 5.00 PM of 10.01.2024 or through Postal / Courier Service to reach the office of the undersigned on or before 5.00 PM of 10.01.2024
06. **How to apply:** - Candidate may fill up the RESUME provided in the format and apply along with 10th Pass and 12th Pass certificate, Residential Certificate, Aadhaar Card, and a Pass Port Size photograph in a closed cover and drop in the DROP BOX provided in the office. Or may send through Post Office / Courier Service to reach the undersigned within the stipulated date and time i.e. on or before 5.00 PM of 10.01.2024.
07. **Original Certificate / Document to be produced during verification:** - The original Certificate of the selected candidate only will be verified before their engagement.
08. **Place and Date of Written Examination:** - The Written Test for the post shall be held in various places at District Headquarters. The date, time, and Venue of the Written Test will be intimated to the eligible candidates through a phone call, or WhatsApp or the candidate may collect the same from the office of the undersigned. The written test is likely to be held in January- 2024 itself.
09. **Plan of Examination:** -
- (i) There shall be a Written Test of 70 marks (MCQ type) consisting of various questions related to General Awareness, Logical Reasoning, Quantitative Aptitude, etc. The standard of the questions will be the 10th / High School Certificate Examination.
 - (ii) The qualified candidates based on the minimum cut-off marks as decided by the competent authority in the Written Test will be called for a Viva-Voce Test in the office of the Divisional Forest Officer, Balangir Forest Division Near New Bus Terminal, Bolangir which carries 30 Marks.
10. **Document Verification:** The candidate who qualifies in both the examination and is finally selected for the engagement will be called for document verification during which they will come to the office of the undersigned with their all-original educational testimonials and certificate of nativity, Aadhaar Card or other Identity card asked for the engagement on a date fixed by the office of the undersigned.
11. **Counselling:** - There shall be counseling for choice of Facility. The selected candidate shall be called for counseling as per the existing

vacancies decided by the undersigned for the above engagement. The candidates are required to give their choice for engagement in various facilities. The counseling will be held at O/o the Divisional Forest Officer, Bolangir Forest Division, Near New Bus Terminal, Bolangir. However, the choice of Facility will not confer any right upon the candidate for engagement in the said Facility in order of preference, if selected.

12. **Select List:** - The final select list will be prepared by the office of the undersigned as the vacancies arise and decided based on their mark secured in both the Written and Viva-Voce Test.
13. **Result:** - The Provisional result shall be published in due course on the District Web Site: - www.balanbir.nic.in or at the office notice board of the Divisional Forest Officer, Bolangir Forest Division, Near New Bus Terminal, Bolangir.
14. **Cancellation / Disqualification of the candidature:** - Any misrepresentation/suppression/furnishing of wrong information/adoption of unfair means/manipulation by the candidate during the process of recruitment for engagement by the candidate shall result in cancellation/disqualification of his / her candidature at any stage of the recruitment process even after issue of engagement order.
15. **Nature of Engagement:** - The Engagement is purely temporary and can be terminated at any point in time due to administrative exigencies or fund crunch without assigning any reason thereof


Divisional Forest Officer
Bolangir Forest Division

RESUME

1. Name :
2. Father's Name :
3. Date of Birth :
4. Present Address :

Affix a
passport
Photograph
here

5. Permanent Address :

- Contact No. (WhatsApp No) :
6. Nationality :
7. Sex :
8. Marital Status :
9. Religion :
10. Educational Qualification :

| Exam Passed | Board/University/Institution | Year of Passing | % of Marks | Division |
|-------------|------------------------------|-----------------|------------|----------|
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11. Computer Knowledge :
12. Language Known :

DECLARATION

I hereby declare that all the statements made in this application are true and complete to the best of my knowledge and belief.

Place:

Date:

Signature