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Introduction

KHPT is a not-for-profit charitable entity that spearheads focused initiatives to improve the health and wellbeing of communities in India. In 2003, KHPT was founded with a mission to enhance the health and wellbeing of vulnerable communities and our journey started with the focus on reducing the prevalence of HIV in Karnataka, specifically among most at-risk populations. These interventions were evidence-driven, systematically planned, rigorously implemented, and monitored. We succeeded in scaling impact well beyond Karnataka and KHPT became a learning site for innovative approaches. We work primarily in the fields of Maternal, Neonatal & Child Health (MNCH), Tuberculosis (TB), Adolescent Health (AH), and Comprehensive Primary Health Care (CPHC).

KHPT is implementing a Nutrition programme along with Sphoorthi 'Girl Leads Girl' program in Koppal and Yelaburga block of Koppal district. Adolescence (10-19 years) is a critical period of development marked by several changes - bio-physiological and social, which also affect the development of gender-related attitudes and gender roles.

The Sphoorthi 'Girl Leads Girl' Empowerment Program was developed to address these specific outcomes for rural adolescent girls to reduce school drop-out, delay age of marriage and prevent child marriages, and increase the nutrition levels among girls. KHPT is seeking an application for the following position.

Program Officer

Positions: 1

Location: Koppal Taluka

Thematic: Adolescent Health

Qualification, Skills & Competencies

- Postgraduate/graduate in Social Work/Social Science /other relevant degree /minimum 2-3 years of experience of implementing health-related programs at the district/block level.
- Working experience in the region (south Karnataka) is desired.
- Fluency in written and spoken Kannada and Basic Knowledge the of English language is required.
- Knowledge and experience of working in Government systems.
- Good communication, leadership and facilitation skills.
- Willingness and ability to travel extensively in field areas of Koppal Taluk, Koppal district.
- Expertise in using MS office and web-based information systems.

Roles and Responsibilities

- Lead Taluk level team and support in implementing activities as per committed work plan and monitor outcomes.
- Developing the implementation/meeting reports and presenting the project documents.

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- Facilitating the adolescent collectivization process at District, Cluster, and Village level in coordination with the District Program team
- Compiling summary documents, project status, evaluation report, performance report in reference to the contracted policy.
- Developing and maintaining the detailed schedule including the project phases, travel program. material management/procurement, installation, test and system acceptance.
- To develop key government partnerships and facilitate key stakeholder alignment at the district/taluka level.
- In coordination with the project team identify the potential organizations (NGOs, Trusts, etc) which can provide AGs a learning platform, online or otherwise.
- In addition to the capacity building of the staff, need to support with the adolescent learning officer to develop the material, modules, concepts, and field level activities and assist the project team in the implementation process.
- Liaisoning with district/taluka level government programs, stake holders and community leaders.
- Identify and test the potential technological solutions for virtual learning Facilitating the open schooling opportunities for the school dropout boys and girls.
- Perform other duties as assigned by the line manager.

Reporting

The Program Officer will be reporting to DPM KHPT Koppal.

Remuneration

The remuneration for the above positions will be fixed in line with internal policies and market standards which will be set based on qualification, relevant experience, budget availability and interview performance.

KHPT provides a safe working environment for all its employees, follows the principle of equal opportunity and encourages women applicants to apply. Also, individuals who are physically challenged with the required skills /knowledge and who are willing to travel are also encouraged to apply.

We will be following a systematic selection process to fill this position based on experience, competency, suitability, aptitude to work with our health programs and in-depth knowledge of thematic areas we work. Only shortlisted candidates will be invited for an interview.

The above position demands excellent communication, interpersonal and computer skills and involves travel. Preference will be given to candidates with work experience in the relevant field and local candidates with the required expertise and skill sets.

How to apply

Interested candidates are requested to apply using the prescribed **KHPT Application Format** with a covering letter and email it to jobs@khpt.org. Candidates can download the format by clicking on '[Application Format](#)' or visit [our website](#) to download the format.

The application should reach on or before 31st Dec 2023

Please note that completed applications in the prescribed format will help us in shortlisting effectively.