NATIONAL HIGHWAYS AUTHORITY OF INDIA
(Ministry of Road Transport & Highways)

The National Highways Authority of India (NHAI) is responsible for development, maintenance and management of National Highways entrusted to it and for matters connected therewith or incidental thereto.

NHAI proposes to engage the services of One (01) Joint Advisor (Product Manager) on contract basis for ICT Project Monitoring Unit at NHAI Headquarters. The Details of position and terms & conditions as well as period of engagement, eligibility, experience etc. are as under: -

DETAILS OF ELIGIBILITY CONDITIONS

1	Designation	Joint Advisor (Product Manager)
2	Number of Post	One (01) *(Number of posts may increase or decrease)*
3	Method of Recruitment	On Contract basis
4	Period of Contract	Initial tenure of engagement will be for a period of up to one year in the first instance, which may be further extended on yearly basis upto two more years, based on the requirements of the NHAI and the satisfactory performance.
5	Remuneration (Per Month)	Rs. 1,25,000/- (all inclusive)
6	TA/DA	No TA /DA shall be admissible for joining the assignment or on its completion. However, the Joint Advisor shall be allowed for TA/DA and Hotel accommodation for their travel inside the country in connection with the official work, at the same rates as admissible to Manager level officers in NHAI.
7	Educational Qualification	Degree OR Post Graduate Diploma OR Post Graduate Program in Science / Technology/ Engineering / Business / Management/ Public Policy/ Design
8	Age Limit	Not exceeding 48 years as on prescribed last date of receipt of online applications.

9	Experience	i) Minimum 3 years of product management experience.
		ii) Desirable skills/experience:
		  a) Managing the KPIs, Requirements, UX and direct coordination with technical teams and business stakeholders.
		  b) Managing SDLC life cycles, preparing PRDs and task management software's Jira or Github etc.
		  c) Experience with product level data analytics, user-engagement, feedback, setting up KPIs etc.
		  d) Experience in designing of work-flows, mock-ups and process re-engineering using IT.

10	Job Description	a) Support IT division in management of NHAI's core MIS system Data Lake and other supplementary or integrated systems. Understand the requirements and provide technical inputs wherever required.

		b) Finalize functional requirements, UI/UX wireframes, workflows for ongoing and new requirements. Check the effectiveness of workflows for Data / documents.
		c) Liaison, with IT vendors and downstream NHAI counterparts to provide supervisory services and help NHAI contract management with vendors.
		d) Ability to prepare road maps, roll-out plans etc. for IT Projects.
		e) Responsible for reviewing and approving software artefacts to ensure it meet customer, business and compliance requirements.
		f) Co-ordination with high level authorities and stakeholder of other organizations for faster delivery of solutions and resolutions.
		g) Scoping interventions to use emerging technologies and its implementation.
		h) Monitoring the use of NHAI IT systems and preparing KPIs for vendor management.
		i) Any other responsibility as assigned by NHAI during the tenure.

The terms and conditions of engagement will be in according to NHAI Policy Guidelines for engagement of External Professionals and Young Professionals No. 1.3.1.12/2017 dated 21.06.2017. The Policy Guidelines are attached as **Annexure**.

NHAI will have the right to terminate the contract at any time, without assigning any reason.

Submission of Applications: Applications are to be submitted online only. The procedure to be followed for filling up the online application is given in the online application portal, which can be accessed at http://www.nhai.gov.in. Eligible candidates may apply online on the link provided on the website of NHAI **by 06.03.2024 (upto 06:00 PM).**

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