

SPICES BOARD

(Ministry of Commerce & Industry, Govt. of India)

“Sugandha Bhavan” N.H.By Pass, Palarivattom.P.O, Cochin – 682025, Kerala, India

(Phone: 91-484-2333610 – 616)

www.indianspices.com

Notification No:34/2024

WALK IN TEST FOR THE SELECTION OF TRAINEES IN STATISTICAL ANALYSIS
FOR ENGAGING AT SPICES BOARD HEAD OFFICE, KOCHI, KERALA.

Statistical Analysis Trainee	One (1) No.
Stipend	Rs.21,000/- per month
Training Location	Kochi , Kerala
Age	Not more than 30 years as on the date of walk-in- test
Tenure of Training	One year from the date of joining (extendable upto one more year)
Leave eligibility	One day per month
Qualification	<p>Essential</p> <p>M.Sc. in Statistics/Agricultural Statistics/Applied Statistics from a recognized institution or University with 60% marks.</p> <p>Skills and competencies required</p> <p>Strong mathematical and analytical skills, in addition to excellent computer skills and proficiency in Microsoft Office, specifically advanced Excel, PowerPoint, Word and database software; Ability to organize & analyze data, report, create data visualizations and presentations; Good written and spoken communication skills in English; ability to work alone or as part of a team.</p> <p>Desirable</p> <p>Proficiency in statistical data analysis with SPSS/SAS/STATA or R programming</p> <p>Candidates who have completed training in any of the offices of the Board, are not eligible to apply again.</p> <p>Candidates who have not yet received their final PG degree need not appear for the walk-in-test</p>

<p>Instructions to candidates:</p>	<p>Eligible candidates appearing for the test should fill-in and sign the form placed as Annexure I of this notice and bring the same along with the following:</p> <ul style="list-style-type: none"> o passport size color photograph, o original certificates for: <ul style="list-style-type: none"> ▪ Identity proof (Voter card, driving license etc.) ▪ proof of age ▪ proof of education and training ▪ publications if any o One set of attested photocopies of the above document stapled to the filled-in and signed Annexure 1. <p>The number of trainees indicated is provisional and may vary at the time of selection. The Board reserves the right to short-list applicants for the second level descriptive test and discussions.</p>
<p>Venue, Date and time of Walk-in-test for Statistical Analysis Trainee</p>	<p>Venue: Spices Board (Ministry of Commerce & Industry, Govt. of India) “Sugandha Bhavan” N.H.By Pass, Palarivattom.P.O, Kochi – 682025, Kerala, India Ph: 0484 2333610</p> <p>Date: 20.02.2024, Document Verification :10.00 AM Exam Time: 11 AM to 12 PM:</p>
<p>Method of selection</p>	<p>Walk-in-test (objective type) followed by descriptive test and discussion.</p> <p>The walk-in test (objective type) for eligible candidates after document verification will be conducted on the same day.</p> <p>Those who qualify in the walk-in test (objective type) will be called for a descriptive test and discussion on the same day, subject to availability of time or on a different day.</p> <p>The walk in test, descriptive test and discussion will cover questions/topics to assess the subject knowledge, skills and competencies mentioned above.</p>
<p>02nd February 2024 Kochi 25</p>	<p style="text-align: center;">Director Admin (i/c)</p>

Annexure – 1

Format to be filled up by eligible candidates
appearing for **walk-in test** for selection of
Statistical Analysis Trainee in Spices Board

One set of self attested and signed photocopies of each of the eligibility criteria should be attached to this filled-in format. Original documents for each of the eligibility criteria submitted below should be available for verification, failing which, the candidate will not be allowed to attend the walk-in-test.



1. Full Name : _____
2. Sex : Male Female Transgender
3. Religion : Caste : SC/ST OBC General
4. Full Address, with contact number and e-mail : _____
5. Id card (Name and no. of document submitted) : _____
6. Eligibility Details:

	Eligibility Criteria	Details	Documents	Verification (Office purpose only)
a)	Date of Birth Age	(Not more than 30 years as on the date of walk-in-test) _____ Years	Proof of age (name of document submitted)	
b)	Post Graduate Degree	Tick any one: M.Sc/ (Completed) in: <ul style="list-style-type: none"> • Statistics • Agricultural Statistics • Applied Statistics 	Year of passing: % of Marks: Name of university/Institute	

c)	Published papers / reports (if any)	Details of papers / reports published, with title, source and date (attach as a separate sheet if needed). If none, write 'Nil'	Attach copy of papers / reports (if none, write 'N/a');	
7	Training on a) Data analysis & reporting b) Market Research c) MS Excel d) Trade Databases e) Communication	Details of previous training (if none, write 'Nil')	Attach copy of training certificate (if none, write 'N/a');	
9	Any other relevant information you may wish to add, including training & experience in the relevant area	Write details (if none, write 'Nil')		

Declaration

I hereby declare that I have read the notification for selection of Statistical Analysis Trainee and the details given above are / self attested documents submitted are correct.

Signature:

Name:

Date:

Hindi version follows:-
