National Institute of Education Planning and Administration
(Deemed to be University)
17-B, Sri Aurobindo Marg, New Delhi-110016

Recruitment Notification

Online applications on prescribed format are invited for the following post on temporary basis at the Institute. Applicant(s) shall be informed about interview, as and when the same is scheduled. No further correspondence in the matter shall be entertained.

Name of the Post- **Project Manager**

Remuneration: ₹ 50,000 per month (Consolidated)

Essential Qualifications and Experience:

- Bachelors' degree with minimum 50% marks from a recognized University (45% in case of SC/ST candidates).
- 5 years' work experience in administration/accounts with knowledge of rules and procedures as applicable to government/autonomous organizations.
- Knowledge of handling project accounts in a University/Research Institution.
- Proficiency in computers (MS Office package/internet).

Note:

1. Candidates submitting online application are advised to take a print of online application for their record and if called for interview, they should submit the hard copy of online application duly pasted with photograph and signed along with NOC from Head of Organization, if employed or pursuing any course of study.

2. The posts are purely temporary in project mode and those appointed will not have any claim for regular absorption at NIEPA.

3. Minimum requirements of qualifications and experience may be relaxed in respect of exceptionally outstanding candidate. The institute reserves the right to fill up or not to fill up any or all the posts or to shortlist and select the candidates for any suitable position depending upon the qualification and experience required for the said post.

4. NIEPA is an equal opportunity employer. Women candidates and Ex-Servicemen are also encouraged to apply.

5. Last date of submission of application is 30.03.2024.

Sd/-
Registrar (I/C)

Copy to:-

1. Sr. PS to VC – for the kind information of the VC
2. PA to Registrar
3. Head, PMU
4. System Analyst, NIEPA- with a request to uploading the Notification on the Institute's website.